***PROFESSIONAL SUMMARY***

* Rich experience of 4.3 years working on IT projects for a global client, assisting in eliminating roadblocks and ensuring business continuity.
* Exposure to project management concepts and experience using tools like JIRA and Figma.
* Experience in stakeholder management for process improvements and business strategy.
* Compiled and shared essential learnings from critical tech stack maintenance tasks to enhance project efficiency and prevent recurring errors.
* Addressed improvement areas in the client's Oracle tech stack to ensure business continuity, including executing technology stack upgrades and disaster recovery systems.
* Understanding of Industry 4.0 technologies and experience in building strategies for a conglomerate with diverse businesses and unique challenges.
* Coordinated with internal and external stakeholders on process enhancements, ensuring seamless implementation and smooth quarterly maintenance activities.
* Provided regular project updates through review decks and engaged in knowledge-sharing sessions to document insights and improve future maintenance activities.

WORK HISTORY

|  |  |
| --- | --- |
| **Company** | **Duration** |
| GyanSys | May 2024 – Present |
| RPG Enterprises | Apr 2023 – May 2023 |
| Oracle India Private Limited | Aug 2018 – May 2022 |

***PROFESSIONAL EXPERIENCE***

**Company: GyanSys (Client- Unilever) Aug-2024-Present**

**Role: IT Project Manager**

**Responsibilities:**

* Collaborated with business stakeholders to gather and define high-level requirements, aligning deliverables with strategic business objectives.
* Documented Business Requirements Documents, user stories, and detailed both functional and non-functional specifications.
* Monitored project progress to ensure timely achievement of both short-term and long-term milestones, managed resources effectively throughout the project lifecycle.
* Led daily stand-up meetings to maintain team alignment and momentum.
* Proactively identified and resolved project roadblocks to ensure smooth sprint execution.
* Created and managed tasks and sprint plans using Agile methodologies.
* Delivered consistent project status updates to stakeholders at various organizational levels.
* Developed and maintained risk logs and comprehensive communication plans.
* Facilitated regular team accountability and retrospective meetings to drive continuous improvement.
* Worked with Senior Management & internal teams to enable and facilitate project objectives.

**Company: GyanSys May 2024 – August 2024**

**Role: Business Development Executive**

**Responsibilities:**

* Identified prospects in the US region to grow business in SAP and Salesforce practices.
* Engaged leads in the US region to identify opportunities for advisory projects.
* Analyzed niche client requirements that necessitated partnerships with external firms.

**Company: RPG Enterprises Apr 2023 – May 2023**

**Role: Digital Strategy Intern**

**Responsibilities:**

* Identified Industry 4.0 technology vendors for the digital transformation of manufacturing plants.
* Analyzed the current IT landscape to identify gaps and build use cases for technology adoption.
* Engaged business heads from both internal and external stakeholders to build a roadmap for the engagement.
* Benchmarked vendors across technologies to identify partners for Global Lighthouse accreditation.

**Company: Oracle India Private Limited Aug 2018 – May 2022**

**Role: IT Consultant**

**Responsibilities:**

* Compiled essential learnings from crucial tech stack maintenance tasks and shared them with the team to boost project efficiency.
* Highlighted vital improvement areas in the client's Oracle tech stack to ensure uninterrupted business operations.
* Presented a proof of concept by executing tech stack upgrades prior to extensive rollouts.
* Authored knowledge articles on significant issues to prevent recurring errors and enhance project efficiency.
* Developed automation scripts to minimize manual work in time-sensitive engagements.
* Collaborated with a cross-functional team across practices during quarterly maintenance activities.
* Provided weekly project updates to the Project Director, Client, and Lead through review decks.
* Managed essential quarterly maintenance cycles and established a disaster recovery system for business continuity.
* Partnered with the DevOps team to develop a tool that reduces manual efforts, documented the collaboration, and conducted a knowledge-sharing session for effective adoption.
* Enhanced the deliverables of maintenance activities by engaging with internal and external stakeholders post-quarterly activities to document insights.
* Streamlined the monitoring process by collaborating with SMEs and crafting a dashboard for reporting, tracking and transparency across client business units.

***EDUCATIONAL BACKGROUND***

* MBA from Indian Institute of Management Bangalore.
* Bachelor of Engineering in ECE from East Point College of Engineering.